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CHILTERN
District Council



TO: ALL MEMBERS OF COUNCIL

Dear Councillor

You are hereby summoned to attend the **Annual Meeting** of the **CHILTERN DISTRICT COUNCIL** to be held in the **Council Chamber, King George V House, King George V Road, Amersham** on **Tuesday, 16th May, 2017** at the conclusion of the Ordinary Meeting starting at 6:30 p.m.

REVISED AGENDA

- 1 Evacuation Procedures
- 2 Apologies for Absence
- 3 Election of Chairman
To elect the Chairman of the Council for the ensuing year
- 4 Appointment of Vice-Chairman
To appoint the Vice-Chairman of the Council for the ensuing year
- 5 Election of the Cabinet Leader
To note that Councillor I Darby was elected as the Cabinet Leader for four years, to 2019/20, at the Annual Meeting of the Council on 27 May 2015, and to receive the Cabinet Leader's report on the allocation of Cabinet Functions in accordance with Rule 2.1(2) of the Cabinet Procedure Rules
Appendix - Portfolio Functions (to be circulated at the meeting)

- 6 Appointment of Cabinet Members
To note the appointment of the Cabinet Members by the Cabinet Leader
- 7 Establishment of the Audit & Standards and Overview Committees (*Pages 5 - 6*)
To establish two Overview Committees and the Audit & Standards Committee for the municipal year
- 8 Establishment of Regulatory and Other Committees (*Pages 7 - 8*)
To establish regulatory and other Committees for the municipal year, which by law or by the Council's Constitution are neither Cabinet functions nor reserved to full Council
- 9 Allocation of Seats to Political Groups (*Pages 9 - 12*)
To determine the allocation of seats to political groups in accordance with the political balance rules
Appendix (Pages 13 - 14)
- 10 Appointment of Councillors to Serve on each Committee
(to be circulated at the meeting)
To receive nominations of Councillors to serve on each Committee (including their Chairman and Vice-Chairman where appropriate) and appoint the Members thereto
- 11 Appointments to Outside Bodies
(to be circulated at the meeting)
To receive nominations of Councillors to serve on outside bodies and to appoint to those bodies
- 12 Executive Reports to the Local Authority (*Pages 15 - 16*)
- 13 Committee Meetings Held Immediately After Annual Council to Agree Chairman & Vice-Chairman: (*Pages 17 - 26*)
1. Audit & Standards Committee
 2. Licensing & Regulation Committee
 3. Planning Committee
 4. Resources Overview Committee
 5. Services Overview Committee

A handwritten signature in black ink, appearing to read 'Bob Smith', with a stylized flourish at the end.

Bob Smith
Chief Executive

If you would like this document in large print or an alternative format please contact 01494 732145; email democraticservices@chiltern.gov.uk